

## Visual Mind™ Add-In Outlook EasyTask

**Outlook EasyTask add-in** helps you to manage your MS Outlook tasks easily using your **Visual Mind™** suite of tools. This add-in unites **Visual Mind™**, MS Outlook and Mind2Chart as one powerful task and management tool. With this add-in easily import MS Outlook tasks into **Visual Mind™** export branches to MS Outlook and keep them synchronized.



Use **Visual Mind™** and MS Outlook at the same time? Tired of long linear task lists that are hard to manage? Stop wasting your time! Unite Outlook and Visual Mind into a powerful task management tool.



**Outlook EasyTask** helps you to set up logical and intuitive connections between **Visual Mind™** and MS Outlook. (**Mind2Chart** users benefit from the fact that Mind2Chart project management add-in supports these connections.)

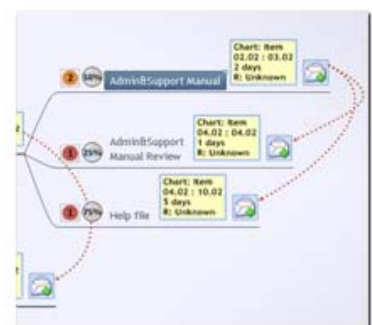
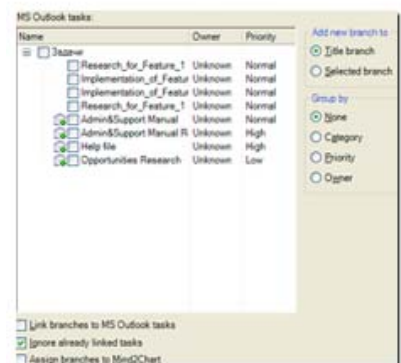
No need to rewrite MS Outlook tasks into the **Visual Mind™** branches anymore – just import them using the

**Outlook EasyTask** interface.

Choose grouping criteria (priority, owner, category) when importing to improve mind mapping technique. Keep imported tasks **synchronized** with MS Outlook – update all task information to Visual Mind with a single mouse click.

When discovering new tasks during a meeting or brainstorming session not waste your time on retyping them in MS Outlook – simply **export** selected branches as MS Outlook tasks. (**Mind2Chart** users: All Mind2Chart task information will be exported as well – so you do not have to re-specify it in MS Outlook.) And do not forget – you can set all exported branches linked to MS Outlook to keep them updated at any time you want – simply by clicking the Synchronization button. Update your map and Task List by adding new tasks – **Outlook EasyTask** detects already imported/exported tasks so there is no data duplication. So you get:

- Easy **import** of MS Outlook tasks into **Visual Mind™** map.
- Easy **export** of Visual Mind branches as MS Outlook tasks.
- Clear and transparent **synchronization** between linked MS Outlook tasks and Visual Mind branches.
- Convenient **update** for the map and Task List with new tasks.
- Support of **Task information** in Mind2Chart project management add-in.



Discover hidden potential of familiar tools by letting them work together! **Outlook EasyTask** will help you to be more effective in your daily work by making it easier and more organized. Download the 30 day free trial, and see it for yourself.

*“Visual Mind™ the powerful interactive Mind Mapping tool”*